



William V. S. Tubman University

Tubman Town, Maryland County

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Job Vacancy Announcement

- **Position:** Preceptor (College of Health Sciences)
- **Status:** Part-time
- **Duty Station:** Harper, Maryland County
- **Minimum Qualification:** RN/BSN or Master Degree
- **Date of Announcement:** August 5, 2025
- **Closing Date for the Submission of Application:** August 18, 2025
- **Job Duration:** September 1, 2025 to December 31, 2025

Background

William V.S. Tubman University (TU) is a public university and the only university in southeastern Liberia. TU offers degree programs in six colleges: Agriculture and Food Science, Education, Health Sciences, Business and Administration, Engineering and Technology, and Arts and Sciences. As part of an effort to strengthen the university's operational efficiency, William V. S. Tubman University is seeking a qualified individuals to fill the position of Preceptor at the College of Health Sciences.

Position Summary

The Preceptor position calls for an individual who is passionate about teaching, excels in communication, and possesses a profound understanding of the field. Your expertise and guidance will directly impact the career trajectories and confidence of those under your mentorship by evaluating performance, providing constructive feedback, or developing training plans. Ultimately, the Preceptor's goal is to foster a supportive and engaging learning environment that promotes professional growth and high-quality performance. We invite you to explore the specifics of this rewarding role and consider the immense value you can bring to our team and the future of our workforce.

The Successful candidate is expected to stay current with developments in the clinical field, integrate innovative teaching methods, and support departmental goals through curriculum development and academic advising. Additional responsibilities may include participating in faculty meetings, collaborating on interdisciplinary initiatives, and contributing to institutional service and professional development.

Minimum Qualifications/Requirements

The successful candidate shall be Registered Nurse (RN), or Master Degree in Nursing with a Minimum of four (4) years of successful relevant teaching/training experience. Ensure effective teaching of whole classes, groups, and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time. He/she shall facilitate training and professional development for faculty that enhances their ability to provide an engaging learning experience for students. He/she shall possess Effective presentation skills, both theoretical and practical. He/she shall submit evaluations of students' progress and provide feedback to ensure better learning outcomes. Submits student grades and assessment reports promptly.

Duties and Responsibilities:

- Participate in a preceptor orientation.
- Perform basic lifesaving training for the nursing students of the College of Health Sciences
- Function as a role model in the clinical setting.
- Facilitate learning activities for students during clinical rotation.
- Orient the student(s) to the clinical agency.
- Guide, facilitate, supervise, and monitor the student in achieving the clinical objectives. Supervise the student's performance of skills and other nursing activities to assure safe practice.
- Collaborate with faculty to review the progress of the student toward meeting clinical learning objectives.
- Provide direct feedback to the student regarding clinical performance.
- Contact the faculty if assistance is needed or if any problem with student performance occurs
- Collaborate with the student and faculty to formulate a clinical schedule.
- Discuss with faculty/student arrangements for appropriate coverage for supervision of the student should the preceptor be absent.
- Give feedback to the nursing program regarding clinical experience for student and suggestions for program development.
- Supervise all patient teaching
- Perform other tasks as may be assigned to you by your supervisor, the Dean, VPAA, or the President of the University.

Skills/Abilities

- Excellent verbal and written communication skills in English;
- Strong classroom management skills;
- Ability to create rapport with students to promote learning;
- Flexibility and adaptability to adjust teaching methods to meet the needs of different students;
- Passion for teaching and promoting language learning;

Please submit your resume, Copy of degree(s), professional certificates, and transcript with a cover letter outlining your interest to:

The Assistant Vice President for Human Resources and Compliance
William V. S. Tubman University
Harper City, Maryland County, Liberia
Email: jobs@tubmanu.edu.lr

Note: Please know that only shortlisted Candidates will be contacted.